



Shady Grove  
*Christian Academy*

# Handbook

2022-2023

**Suffer the little children to come unto me, and forbid  
them not: for such is the kingdom of God.  
Mark 10:14**

## About Us

Shady Grove Christian Academy is a ministry of Shady Grove Baptist Church. Our school emphasizes academics and a steadfast determination to see your child grow in the Lord. We desire the children entrusted to our care, to know Jesus Christ as their personal Savior, be rooted and grounded in God's Word, and live a victorious Christian life. We want to see our students achieve the academic excellence and Christian character that will leave them equipped for the life that the Lord has planned for them.

We use Abeka's video curriculum. It is a comprehensive, quality curriculum with materials written from a Christian perspective. Professionally illustrated textbooks and teaching aids, hands-on activities, challenging exercises, purposeful repetition, and the reinforcement of concepts from subject to subject gives all the tools needed to make learning interesting and memorable.

Now more than ever, each child needs a strong foundation in both academics and Jesus Christ. As a Christian school, we train young men and women to view all of life through the lens of the Gospel of Jesus Christ and Him crucified, thereby raising up a generation passionate to lead, teach, and model what loving God and serving others looks like before a lost and hurting world.

Our school's success can only be attributed to the Lord. He has been faithful and generous, and all the glory goes to Him. Together, we will enjoy God's blessings at Shady Grove Christian Academy for many years to come.

Pastor Nicholas Sorrell, Principal

# Shady Grove Christian Academy Handbook

## School Hours:

8:00 am – 2:15 pm

Drop off time is 7:45 am - 8:00 am

At 8:05 am the doors will be locked. Any students arriving after doors are locked, will be considered tardy.

Parents are encouraged to drop off and pick up children via the covered drive through line to ensure child safety.

If a student arrives after 8:05 am, the accompanying parent will need to remain outside with the student until morning assembly is finished. Students that arrive late will be allowed to come in after the morning assemble which ends approximately at 8:15 am.

If the student **cannot** be picked up by 2:15 pm, please let one of the teachers know as soon as possible. If the student is not picked up by 2:25 pm, administration will be notified. If the student is not picked up by 2:45 pm, a \$20 fee will be added to the monthly statement per occurrence.

Parent/teacher meetings are encouraged if there are concerns about a student or their grades. Please make an appointment with Mrs. Skyla Monday through Friday, after 2:30 pm.

## Morning Assembly:

Shady Grove Christian Academy begins each day at 8:00 am with all children participating in Morning Assembly.

Morning Assembly includes Pledge of Allegiance to the American Flag, Christian Flag, and the Bible. Pastor leads the children in song, scripture memorization and daily devotion.

### **Lunch/Recess:**

Lunch is served from 11:00 am 12 noon. Lunches can only be brought when the student is dropped off at school. Each child is to bring their lunch and drink. We have a refrigerator where lunches are kept. If needed, lunches can be heated. When lunches are forgotten, the school will provide lunch and a \$5 fee will be added to the monthly statement, per occurrence, per child. Recess begins at the conclusion of lunch either outside or in the gym.

### **Attendance:**

- Students are required to attend a minimum of one hundred sixty (160) days per school year. Shady Grove Christian Academy offers a total of one hundred seventy (170) days per year. A student will be counted as absent if they are not present for 3½ hours of the school day. When a student is absent, he/she will bring a written note (parent or doctor) upon their return to school. This written note allows the student to makeup all their work and tests.
- **The following are considered Excused Absences:** personal illness (verified by doctor), family illness (verified by doctor), death in family, or extenuating circumstances approved by the administration. Excused absences will not count towards the 10 allowed unexcused absences. A parent note **does not** count as an excused absence; however, it does allow the student to make up any missed work. Parents must notify the school if a student is going to be tardy or absent for the day.

- **Unexcused Absences:** Students are allowed 10 unexcused absences per year.
  - After five (5) unexcused absences, parents will receive notification from the administration.
  - After seven (7) unexcused absences, a parent conference will be scheduled.
  
- **Suspension:** A suspension is counted as an unexcused absence. Any work missed, including tests and quizzes, cannot be made up without permission from the principal.
  
- **Early Checkout:** If early checkout is needed, it must occur before 1:30pm. Please notify Ms. Skyla as soon as possible. The parent will have to come into the school to complete the Early Check Out Form.
  
- **Tardies:** Students are allowed five (5) unexcused tardies per nine-weeks. Students are considered tardy if they are not in the building at 8:05 am.
  - After three (3) unexcused tardies per nine-weeks, a notice will be sent to the parent and the principal.
  
- **The following are considered Excused Tardies:** doctor's visit (verified by doctor), dentist appointment (verified by dentist), or extenuating circumstances approved by the administration.
  
- **Illness:** Your child must stay at home if the student is sick and/or running a temperature of 100.4°F or higher. The student must remain symptom free for at least 24 hours before returning to school.

### **Discipline:**

At Shady Grove Christian Academy, Christ-like behavior is expected. Bullying, not following directions, and disrespectful behavior is not tolerated. The first occurrence of misbehavior will result in a verbal warning. The second occurrence, a portion of recess will be taken away as the consequence. If misbehavior continues, all of recess will be taken away and the parent will be informed. If behavior escalates, the pastor will be involved, will contact the parent, and may have the parent come to the school. All disciplinary issues will be documented by the teachers.

### **Make-up Work:**

For 3<sup>rd</sup> grade to 12<sup>th</sup> grade, it is the student and the parent's responsibility to coordinate with the teacher and check Google Classroom concerning make-up work. For K4 to 2<sup>nd</sup> grade, the teachers will work with the student and the parent to ensure that all make up work is completed.

### **Grades:**

Shady Grove Christian Academy is on a nine-week grading period. Mid Grading Progress Reports and Report cards will be emailed and sent home at the end of every grading period. Both the report cards and mid grading reports will include student's tardies and absences.

- The student has an option to retake tests, in any subject, that are less than 70%. When the test is retaken, the student will only be able to make up half of the points that they **missed** the first time. A text and email will be sent to the parents informing them of a grade of 69% or below on tests only. Semester exams **cannot** be retaken.

- The following are considered major subjects: English (reading/literature, grammar, and spelling), Mathematics, Social Studies/History, and Science. All other subjects are considered minor.
- For 6<sup>th</sup>-8<sup>th</sup> grade, a student will repeat the grade if one of the following situations occur:
  - a failure of two major subjects
  - a failure of one major subject and two minor subjects
- For 9<sup>th</sup>-12<sup>th</sup> grade, a student does not repeat the grade; however, any failed subject will be repeated.
- Shady Grove Christian Academy grades on a 10-point grading scale as shown below:

Grading Scale:

100-90 = A

89-80 = B

79-70 = C

69-60 = D

59-0 = F

**Safety and Security:**

For the safety of our children and staff, security cameras have been installed. Random fire and tornados drills will be conducted. All exterior doors will be locked between 8:05 am - 2:15 pm. Only those listed on the authorization form in the application packet can pick up students.



**Communication Between Teacher and Student:**

Parents will be included in all academic related communication between teachers and students.

**Cell Phones/Tablets:**

If a student is seen with a cellphone, smart watch, or tablet, it will be kept by the teacher until the end of the school day. If you need to contact your child, please let their teacher know and a message will be relayed.

**Dress Code:**

Each student must dress modestly and appropriately. All skirts and shorts must be knee length. We do reserve the right to let the student and parent know if the student is dressed inappropriately.

**Google Classroom Access:**

Parents will be given access to their child's Google Classroom Account. If you want to receive notification of grades, you will need to download the application and use the child's username and password. We advise that parents regularly check their child's Google Classroom Account.

**Tuition:**

2022/2023 Tuition Rates:

1<sup>st</sup> enrolled child:  
\$252 per month

2<sup>nd</sup> enrolled child:  
\$156 per month

Each enrolled child after the 2<sup>nd</sup> one:  
\$84 per month per child

Please note: This is the amount due each month from August 2022-May 2023. The tuition is paid over a 10-month period.

**\*\*All is subject to the School Board's discretion\*\***